


Action Taken Report for the session 2020-21

1. IQAC organized a student induction program on the very first day of the academic session 2020-21 for the newly admitted students through online mode. In this program, students were well informed about Code of Conducts of the college and different activities of the four very important cells e.g. Career Counselling Cell, Grievance & Redressal Cell, Women Cell (ICC) and Anti-ragging cell.
2. Academic calendar for the current session has been prepared. All the departmental routines have been uploaded in the college webpage.
3. Online teaching learning process continued adhering to the academic calendar of the affiliating university, and study materials were regularly uploaded in the college webpage for the benefit of the students, especially for those who could not regularly attend online classes due to very poor internet connectivity in their localities.
4. For quality improvement of the teaching learning process students' feedback on teachers' performance were taken after completion of the last internal assessment, and communicated to the concerned teachers by the Principal.
5. Mentoring and parent teachers meetings for all the students were conducted through online mode by all the departments. The Principal along with a few members of IQAC also remained present in the mentoring programmes conducted by the departments. For this purpose, Mentoring schedule and necessary links were provided by the HODs to the IQAC coordinator through email well in advance.
6. Online Mental support cum Counselling programmes were arranged by the IQAC for its students during this academic session. This interactive counselling was scheduled class wise on different dates and time using Google Meet platform. Mr. Prasenjit Basak, an eminent clinical psychologist of Midnapur Medical College & Hospital was the resource person to provide online support to the students.
7. Annual Quality Assurance Report has been prepared for the session 2019-20 and submitted to the NAAC portal in due time.
8. Kharagpur College has participated in the National Institutional Ranking Frameworks (NIRF) -2021.
9. Reviewed the Odd semester's result of all the UG departments for improvement of overall performance of the students.
10. Students seminar conducted by all the departments through online mode. Best three speakers of each department will be awarded in the upcoming college foundation day programme.
11. Kharagpur College Library in collaboration with the IQAC organized online "Library orientation programmes" for all students in different batches so as to make them aware of the e-learning facilities and easy accessibility of the e-library of the college. The programmes were conducted using Google meet platform and live streaming were also done through YouTube. Sri Amit Roy, Librarian, Kharagpur College was the resource person in these programmes.



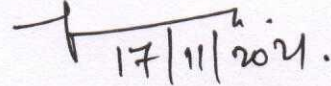
12. Covid Task Force and Helpline is formed consisting of the 24 faculty members and 25 students in order to remain sensitive to the ongoing problems and needs of our Stakeholders and extend our best possible support and help to overcome the prolonged Covid-19 pandemic situation. It may also be noted that a 'Safe Home' has been run in the Girls' Hostel of the college. This facility was available to the citizens of Kharagpur as well as to all the stakeholders of the college.
13. Restructured the seven subcommittees for NAAC and a new Committee on "Students Enrollment, Results and Financial Data" has been formed.

 17/11/2021

Signature of the Principal

Principal
Kharagpur College



 17/11/2021.

Signature of the IQAC coordinator

Co-ordinator, IQAC
Kharagpur College
Kharagpur-721305