

Action Taken Report for the session 2023-24

- i) As per recommendation of Internal Quality Assurance Cell (IQAC) of this college, all the departments continued student's seminar and semester wise mentoring and counselling of the students. Parent-teachers meetings were also conducted in this academic session. Like earlier sessions, mentor allotment of 1st semester students was also done.
- ii) All the metrics (i.e.22 Q_LM and 34 Q_NM) of SSR manual for affiliated colleges were discussed in the IQAC meetings. Also Metrics wise Standard Operating Procedures (SOP) for Qualitative metrics and benchmark, supporting documents, Links for additional information of all the metrics and format of the data templates were discussed in detail for DVV of the Self Study Report (SSR).
- iii) All the HODs were informed to submit all departmental activities like notice & resolutions, Mentor- mentee distribution & report, Parents –Teacher meeting, Students Seminar, Add-on courses to the conveners of the respective criterion and also to restore in the departmental notice books.
- iv) As per the recommendation of IQAC, 03 more classrooms have been equipped with modern interactive flat touch panels.
- v) Four more certificate courses have been conducted during this session.
- vi) Student's feedback on teachers have been analysed and sent to the teachers for quality improvements and teachers feedback on syllabus have been sent to the university.
- vii) Five new MoUs have been initiated.
- viii) As per recommendation of IQAC, College playground and Indoor stadium were allowed to utilize for community service to generate revenue.
- ix) More number of new books and remedial books were catalogued using KOHA software.
- x) Rearrangement of all text books and reference books in rack by call number as per Library system.
- xi) Electrical work in the first floor of the central library has been completed.
- xii) Seating arrangement for students and teachers in the reference section has been done in the first floor of central Library.



- xiii) Online Feedback has been taken from all the stakeholders i.e. Students', teachers, parents and Alumni. These feedbacks were discussed in the IQAC meeting and communicated to the individual teachers by the Principal for quality improvement of teaching learning process.
- xiv) Contribution of Alumni Association for the development of the college through financial support, like purchasing stationery items and maintenance of Gardens in the campus.
- xv) The college has registered all the students in the platform of Internshala for providing Internship opportunity to the students.
- xvi) AQAR 2022-23 prepared in the Affiliated PG & above college format as per NAAC review report and submitted to the NAAC portal on 20.04.2024 and it was accepted on 01.05.2024.
- xvii) Submitted Institutional Information for Quality Assessment (IIQA) and its fees on 27.05.2024 for cycle 3 NAAC Accreditation.
- xviii) Kharagpur College has participated in the National Institutional Ranking Frameworks (NIRF) -2024.
- xix) Self-Study Report (SSR) for cycle -3 has been prepared and submitted on 17.07.2024.

15/11/2024

Signature of the Principal

Principal
Kharagpur College

Principal
Kharagpur College



15/11/2024

Signature of the IQAC coordinator

Co-ordinator, IQAC
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